

**Powys teaching Health Board  
HIW - Unannounced Cleanliness Spot Check**

**Action plan – June 2012**

*The plan will be monitored via the Infection Prevention and Control and Environment of Care Committee which reports to Board of Directors. Progress with the plan will be formally presented to Board of Directors within 6 months. This Action Plan should be read in conjunction with the HIW - Unannounced Dignity and Essential Care Inspection action plan, The Ombudsman's Review action plan and the Community Health Council review action plan as some areas overlap.*

Ref.	Recommendation	Action	Lead	Timescale	Progress (as at 26 June 2012)
	<b>Environment</b>				
<b>2.4 &amp; 2.19</b>	<b>Y Bannau and Epynt Wards</b> All commodes were examined and were found to be clean. However, there is a potential risk of contamination as the commodes were found to be in a poor state of repair and need to be replaced.	A review of all commodes within the hospital will be undertaken and those that are damaged or worn will be replaced.	Senior Nurse SE Powys	August 2012	2 replacement commodes have been ordered and a replacement programme has been initiated.
<b>2.5</b>	<b>Y Bannau Ward</b> Communal toiletry items were found on the ward, these should be removed as there is the potential if used by a number of patients for them to become contaminated.	Communal toiletry to be removed and an alternative mechanisms of providing toiletries will be established	Locality Lead Nurse/Senior Nurse	June 2012	Communal toiletries have been removed.  Toiletries pack being developed, supported by hospital League of Friends
<b>2.6</b>	<b>Y Bannau Ward</b> In the patient waiting area there was a room identified as a toilet, however the toilet had been removed and the room was being used to store a number of different and inappropriate items. The Health Board needs to consider an appropriate use of the room as the current practice is unacceptable.	Room is to be re-designated and relabelled to identify its use as a store room and locked as appropriate.	Hospital Services Manager	June 2012	This room has been redesignated and signed as a domestic cupboard.

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2.7	<b>Y Bannau Ward</b> The dirty utility is a room which is used for the disposal of waste products. This was found to be unorganised, cluttered and a number of inappropriate items were being stored such as pressure cushions, the current practice is inappropriate and the items should be removed.	The use of the room will be reviewed. If it remains a dirty utility room other items will be designated as being stored elsewhere. The room will be de-cluttered to ensure ease of access to items required.	Locality Lead Nurse/Senior Nurse	June 2012	The room has been confirmed as a dirty utility room. Inappropriate items have been removed and the room has been decluttered. In addition a new sluice master has been ordered and fitted.
2.8	<b>Y Bannau Ward</b> The dirty utility was also found to be to share domestic equipment including the domestic trolley and cleaning detergents. As the room is used to dispose of dirty waste, the current practice is inappropriate and domestic cleaning equipment should be stored separately.	Domestic equipment including the domestic trolley and cleaning detergents will be removed.  The re-designation of another cupboard into a domestic storage area will take place to enable appropriate storage	Hospital Services Manager	June 2012	Cupboard for domestic storage has been designated and signed as such. Items such as the domestic trolley and cleaning detergents are not stored in the domestic's cupboard.
2.23	<b>Epynt Ward</b> The dirty utility was found to be disorganised, cluttered and a number of inappropriate items were being stored such as pressure cushions. The current practice is inappropriate and the items should be removed.	The use of the room will be reviewed. If it remains a dirty utility room other items will be designated as being stored elsewhere. The room will be de-cluttered to ensure ease of access to items required.	Senior Nurse	June 2012	The room has been confirmed as a dirty utility room. Inappropriate items have been removed and the room has been decluttered. In addition a new sluice master has been ordered and fitted.
2.9 & 2.22	<b>Y Bannau and Epynt Wards</b> Patient over-bed tables and bed ends were found to be worn and as wood cannot be cleaned effectively there is a potential risk of contamination. These should be replaced.	Bed Table and Bed Stock to be reviewed and replacements to be procured as appropriate	Senior Nurse SE Powys	August 2012	Bed and bed table replacement programme has been initiated but not yet complete.

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2.20	<b>Epynt Ward</b> A pressure cushion was found to be damaged allowing fluids, dirt and bacteria to penetrate the material. This was removed at the time of our visit. The Health Board should ensure that pressure cushions are routinely checked and any damaged cushions removed and replaced.	An equipment checking system to be developed and implemented to ensure that all equipment including pressure relieving cushions are checked regularly and removed from use where necessary.	Locality Lead Nurse/Senior Nurse	August 2012	
2.21	<b>Epynt Ward</b> The corner of the wall in the domestic room was found to be damaged, this issue needs to be addressed before it deteriorates.	Hospital Services Manager is reviewing and organising remedial actions	Hospital Services Manager	July 2012	
	<b>Linen, waste and sharps handling and disposal</b>				
2.10	<b>Y Bannau Ward</b> The ward had a dedicated room to store linen, however the room was also being used to store a number of different items including dirty linen trolleys. This is unacceptable as dirty linen should be segregated appropriately and clean linen should be stored in a designated area which is free from inappropriate items.	The ward will segregate clean and dirty linen and restore the clean linen room to hold only that.	Locality Lead Nurse/Senior Nurse	June 2012	The Clean Linen store has been re-established for clean linen only and an alternative solution found for dirty linen trolleys.
2.11	<b>Y Bannau Ward</b> Some of the bins on the ward were rusty and have damaged the floor. In order to avoid any further damage these should be replaced.	Hospital Services Manager is reviewing and organising remedial actions	Hospital Services Manager	July 2012	

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2.25	<b>Epynt Ward</b> Generally, the ward handled and disposed of waste correctly, with the exception of one bin where a clinical waste bag had been placed in a domestic bin. Staff should ensure that the correct waste bags are placed in the correct bin.	Staff will be reminded of the need for appropriate bags to be used.  Cosnideration will be given to strengthening local environmental audit checks to include this aspect.	Hospital Services Manager	July 2012	
2.26	<b>Epynt Ward</b> We found that the ward complied with national standards in relation to the safe handling and disposal of sharps. However, sharps trays were identified as being dirty. Staff should ensure that sharps trays are cleaned appropriately after each use.	The iodine stained sharps tray will be disposed of. Sharps trays are on the ward are to be included on the cleaning schedule. The Environmental cleaning audits will establish the cleanliness or otherwise of the trays.	Locality Lead Nurse/Senior Nurse	July 2012	The Iodine stained trays have been disposed of and all sharps trays are on the ward are clean.
	<b>Equipment and storage</b>				
2.13 & 2.27	<b>Y Bannau and Epynt Wards</b> There was a documented cleaning schedule in place on the ward. Generally equipment was found to be clean and instruments were safely and appropriately stored. However, oxygen and suction devices were dusty. Staff should ensure that all equipment is cleaned to an acceptable standard.	The oxygen and suction devices will be cleaned. In addition the weekly cleaning schedule will be reviewed to ensure that these items are included and that staff are clear that they are to be included.	Locality Lead Nurse/Senior Nurse	June 2012	Oxygen and suction devices have been cleaned. The cleaning schedule now covers these items.

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	<b>Staff knowledge and Practice</b>				
2.16	<b>Y Bannau and Epynt Wards</b> Hand hygiene audits are taking place on the ward; however results are not being displayed. Audit results should be displayed and staff informed of these so that any issues identified can be addressed in a timely manner.	The Transforming Care Boards will be used as a means to display these audits	Locality Lead Nurse/Senior Nurse	June 2012	A named member of staff is designated to maintain the Transforming Care Boards up to date. Hand hygiene audit reports are now displayed in this area.