

# Healthcare Inspectorate Wales

# Vacancies



## Vacancy details:

Organisation	<b>Healthcare Inspectorate Wales</b>
Role	<b>GP Peer Reviewer</b>
Rate of pay	<b>£400 per day, plus travel and subsistence expenses</b>
Duration	<b>Three years</b>

## Purpose of post

Healthcare Inspectorate Wales (HIW) regulates Independent Healthcare providers and inspects NHS Services in Wales against a range of standards, policies, guidance and regulations to highlight areas requiring improvement.

The GP peer reviewer works alongside HIW to carry out inspections at GP practices and in GP out of hours services through Wales.

HIW will utilise your knowledge and skills to ensure that our work is based on current practice and experience. Peer Reviewer skills and support help us to highlight good practice and to reinforce and share any areas of concern for General Practitioners and Health Boards to address public assurance and improved services for patients.

## Key tasks

- Work with HIW under the support and direction of HIW staff.
- Travel throughout Wales to inspect the physical environment of practices,, policies / procedures, patient and other records.
- Undertake interviews of GPs, staff and patients.
- Manage time effectively to ensure you are fully prepared for the inspection visit and to read pre-inspection intelligence and previous inspection reports.
- Respond to any issues of concern as appropriate in discussion with the HIW Inspection Manager.
- To make observations and recommendations based on your own clinical and professional judgement, taking into consideration clinical rationale, the interests of patients, and the implementation of any relevant Regulations and Standards.
- Make a record of your findings during the visit using the inspection tools and contribute to the feedback meeting at the end of the inspection using evidence gathered.
- Review and comment on inspection reports for accuracy prior to publication.
- Undertake shorter, focussed follow-up inspection visits (as required).
- Demonstrate respect and understanding of diversity and citizenship of staff/service users.
- Attend any induction and training deemed necessary by HIW.
- Act as an ambassador for HIW by promoting the work of the Inspectorate and sharing best practice.

## Job Specific Criteria

- Currently registered with the General Medical Council (GMC) and on the GP Register with a licence to practice.
- Current or recent (within the last three years) hands-on experience of clinical general practice.
- Substantive practice experience of at least five years.
- Evidence of continuing professional development.
- Knowledge of the Clinical Governance Practice Self Assessment Tool (CGPSAT)
- Experience and good understanding of clinical governance including effective implementation and monitoring of clinical and professional standards.
- Experience of effective risk management including effective incident reporting and complaint handling.
- High quality drafting skills.
- Demonstrable commitment to equality and diversity.
- Excellent interpersonal, communication and listening skills.
- A highly professional patient focused approach, with strong values of safe, compassionate person centred care.
- Excellent observational, assessment and analytical skills.
- Ability to work effectively on their own and as part of a team.
- Use of IT.

### Desirable criteria

- Experience of GP practice in a variety of settings
- Previous experience of auditing and inspection.
- Some understanding of the objectives and priorities of HIW.
- Knowledge of the Health and Care Standards Wales 2015.
- Up-to-date training relating to safeguarding and Information Governance requirements.

## Development opportunities

Peer reviewers will gain inspection and review experience and will improve their analytical, drafting, team working and communication skills.

Working with HIW provides peer reviewers with the opportunity to take good practice back to their own work areas.

Induction and/or training days offered to peer reviewers will be allocated continuing professional development (CPD).

## Welsh language

HIW acknowledges the importance of developing and growing its bilingual workforce and welcomes applications from candidates who demonstrate their capability to work in both English and Welsh.

## Disclosure and Barring Service Checks

GP Peer Reviewers will be subject to an enhanced Disclosure and Barring Service (DBS) check.

## Additional Information

### Work Pattern

GP Peer Reviewers will be issued with a framework agreement to provide services on a flexible basis. Under this arrangement, HIW is under no obligation to issue any assignments and GP Peer Reviewers are under no obligation to accept assignments. HIW will issue assignments when services are required (up to 1.5 days per inspection).

### Indemnity Insurance

As this role is advisory and non clinical, indemnity insurance is not compulsory. However, if you already have indemnity cover, you are advised to contact your organisations to make them aware of your interest in this peer reviewer role.

For further information please contact the Corporate Services (People) Team within HIW at [HIWInspections@gov.wales](mailto:HIWInspections@gov.wales) or call 0300 062 8163.

## How to apply

Please complete the GP Peer Reviewer Application Form available [on the website](#) and submit it to [HIWInspections@gov.wales](mailto:HIWInspections@gov.wales) via email.

If you require the application form in a different format or language, please contact us:

✉: [HIWInspections@gov.wales](mailto:HIWInspections@gov.wales)

☎: 0300 062 8163

**The closing date for applications is 06 March 2020**